



# POLICY

## Health and Safety

Centre Line Civil Limited  
March 2018

Table of Contents

Table of Contents..... 2

1. Scope..... 3

2. Purpose ..... 3

3. Policy..... 3

4. Our Commitment to Health and Safety..... 3

5. Responsibilities ..... 4

6. Reference Documents ..... 4

Version Control ..... 4

## 1. Scope

This Policy applies to all permanent and fixed term and casual employees employed under an individual employment agreement. All sub-contractors are also required to comply with Centre Line Civil Health and Safety policy, standards and codes.

## 2. Purpose

Centre Line Civil Limited is committed to continual and progressive improvement in its health and safety performance. Management acknowledges and accepts its responsibilities for health and safety standards in the workplace and will provide sufficient, competent resources and effective systems at all levels of the organisation to fulfil this commitment.

## 3. Policy

This policy sets out Centre Line Civil's overarching commitments and requirements for health and safety. Centre Line Civil will conduct its business activities in such a way as to protect the health and safety of all employees and contractors of Centre Line Civil Limited and the public and visitors in its work environment.

Centre Line Civil Limited complies with legislation, standards, codes of practice and industry best practice.

## 4. Our Commitment to Health and Safety

Centre Line Civil is committed to:

- Providing a safe and healthy workplace for all employees, the public and visitors
- Ensuring health and safety considerations are part of all business decisions
- Monitoring and continuously improving our health and safety performance
- Communicating with employees, clients, and stakeholders on health and safety matters
- Operating in a manner that manages health and safety hazards
- Fostering personal commitment to health, safety and wellbeing and encouraging safe and healthy lifestyles, both at work and at home
- Supporting the safe and early return to work of injured or ill Centre Line Civil employees

Centre Line Civil will achieve this by:

- As a minimum, meet all relevant legislation, standards and codes of practice for the management of health and safety
- Identify, assess and control workplace hazards
- Accurately report, record and learn from all incidents and near misses
- Establish health and safety goals for the business, and regularly monitor and review the effectiveness of our Health and Safety Management System
- Consult, support and encourage participation from all employees on issues that have the potential to affect their health and safety and the health and safety of their co-workers
- Promote employee's understanding of their health and safety responsibilities relevant to their roles
- Provide employees with information and advice on the safe and responsible use of our machinery, tools and equipment
- Suspend activities if safety would be compromised

## 5. Responsibilities

All Centre Line Civil employees are responsible for ensuring their own and other's safety by familiarising themselves with this policy and adhering to it and all Centre Line Civil safe work practices, and escalating any health and safety issues if they have the potential to put any employees (including themselves), contractors, visitors or public at risk.

## 6. Reference Documents

This policy should be read and used in conjunction with the following:

HS & E	Job Safety Analysis (JSA)
HS & E	Health, Safety and Environment Management Plan
HS & E	Environmental Policy
Legislation	Health and Safety at Work Act 2015

## Version Control

Control	Details
Owner	Centre Line Civil Limited
Version	2
Department	Health, Safety & Environment
Effective date	October 2016
Review date	October 2018
Status	Approved